

FRIENDS OF THE FITZGERALD RIVER NATIONAL PARK Inc,

PO Box 199 Ravensthorpe 6346.

MINUTES OF THE A.G.M. HELD AT QUAALUP

Saturday MARCH 16TH 2013

Meeting commenced at 10:20am.

Members and guests welcomed by Anne Gadsby.

Present:- Anne Gadsby, Steve Janicke, Geraldine Janicke, Gil Craig, Leonie McMahon, Karen Roberts, Alison Lullfitz, Helen Taylor, Nathan McQuoid, Keven Giles, Janet Newell, Libby Sandiford, Bill & Jane Thompson, Ellen Hickman, Delia Youngman, Vicky Bilney, Geoff Young, Rodger Walker.

Apologies:- Andy Chapman, Susanne & Alan Dennings, Ian Field, Merle Bennett, Gerard Siero, Judy O'Neill, Rosemary Jasper & Ron Richards, Margaret Ellis, Louise Lodge, Paul Harrison, Elisa Spengler, Brenda Newbey, Tracey Ross, Blake Cory, Paul Cory, Mark True, Ric Pepper, Chris Rush, Jenny Taylor, Anne Sparrow, Rob Wright.

Minutes of the previous AGM

Minutes of the meeting held at Boxwood Hills 17-03-12 have been circulated.

Motion

That the minutes of the previous AGM be confirmed as a fair and true record of the meeting.

Moved by Gil

Seconded by Vicky

Carried

Business arising from the minutes.

1. Business/Corporate Membership/sponsoring. The committee had discussed this at length and decided that it would not be in our best interest at this point. The committee had felt that they did not want the
2. Threshold environmental Justin Jonson – it was thought that he had the Friends logo as an associate.

Action: Follow up, check Threshold environmental website for logo use.. (*Comment: Geraldine checked his website (29/3/13) and he simply has the Friends as one of the several organisations he supports.*)

3. Charitable organisation – we are potentially eligible, but the committee did not deem it worth the effort at present.

President's report:

Anne Gadsby gave a president's report. This has been included at end of minutes and filed.

Secretary's report:-

Correspondence had been tabled, and a list circulated.

Gil corrected – it was not a Community Action grant but should read Environmental Community Grant.

Motion

That the correspondence report be accepted

Moved by Steve

Seconded by Vicky

Carried

Treasurer's report.

Vicky Bilney handed out copies of the audit document by Watts, Symes & Associates and went through the profit/loss statement and balance sheet summary. She commented that the reason figures differed from current situation and the auditor's report was because the auditors reported for the calendar year. Vicky thanked Gil for her tireless grant applicants which had produced good results and for her keeping good records of the Twertup restoration activities.

Vicky commented that there was still some funding money available from Numbat tracking grant.

Copies of the profit/loss statement and Balance sheets are provided below.

FRIENDS OF THE FITZGERALD RIVER NATIONAL PARK Trading As FRIENDS OF THE FITZGERALD RIVER NATIONAL Detailed Profit and Loss Statement For the year ended 31 December 2012

	2012 \$	2011 \$
Income		
Sales- Maps	361.82	705.95
Sales- Plant Lists	6.82	25.00
Sales- Postcards		28.64
Sales- Twertup DVD's		472.73
Donations	522.50	568.50
Interest Earned	2.79	1,202.09
Members Subscriptions	1,179.55	1,665.59
Twertup Donations	3,705.00	2,283.50
Other	192.49	
Grants Received	89,330.00	32,941.91
Interest received	1,370.37	
Total income	96,671.34	39,893.91
Expenses		
Auditing	150.00	
Advertising and promotion	23.25	21.00
Bank Fees And Charges	107.56	
Insurance	320.67	320.67
Other Expenses- FBG Calendar	200.00	
Postage	97.50	323.09
Printing & stationery	447.93	570.90
Re-Imbursements Fuel	350.00	1,099.94
Subscriptions	45.45	118.18
Numbat Grant Expenditure	45.30	
Twertup Grant	39,549.18	7,000.00
Twertup DVD Production		500.00
Website Hosting	248.46	
Total expenses	41,585.30	9,953.78
Profit from Ordinary Activities before income tax	55,086.04	29,940.13

FRIENDS OF THE FITZGERALD RIVER NATIONAL PARK Trading As FRIENDS OF THE FITZGERALD RIVER NATIONAL Detailed Balance Sheet As At 31 December 2012

	Note	2012 \$	2011 \$
Current Liabilities			
Financial Liabilities			
Unsecured:			
Unused FFRNP Twertup Funds		12,050.32	6,885.23
Unused Grant Funds-Twertup Development		1,200.00	34,200.00
Unused Grant Funds-Numbat Tracking (DEC)		358.89	404.19
Unused Grant Funds- Culham Inlet- (RAIN)		2,766.00	
Unused Grant Funds- Twertup Recon (DEC)		30,000.00	
Unused Grant Funds- Twertup Track (CAG)		14,155.00	
Unused Grant Funds- Twertup FSC- (FNPW)		18,000.00	
Unused Grant Funds- Twertup FSC- (NRM)		39,500.00	
		118,030.21	41,489.42
Current Tax Liabilities			
GST payable control account		7,107.32	3,579.56
Input tax credit control account		(4,056.90)	(129.87)
		3,050.42	3,449.69
Total Current Liabilities		121,080.63	44,939.11
Total Liabilities		121,080.63	44,939.11
Net Assets		38,361.00	56,904.82
Equity			
Reserves			
Assets revaluation reserve		(105,309.65)	(31,679.79)
Retained profits / (accumulated losses)		143,670.65	88,584.61
Total Equity		38,361.00	56,904.82

FRIENDS OF THE FITZGERALD RIVER NATIONAL PARK
Trading As FRIENDS OF THE FITZGERALD RIVER NATIONAL
Detailed Balance Sheet As At 31 December 2012

	Note	2012 \$	2011 \$
Current Assets			
Cash Assets			
Bankwest Cheque Account		28,799.78	43,137.44
Bankwest Telenet Saver		14,632.58	14,065.85
Bankwest Business Telenet Saver		76,142.77	4,391.64
		<u>119,575.13</u>	<u>61,594.93</u>
Receivables			
Stock On Hand		12,956.50	13,339.00
		<u>12,956.50</u>	<u>13,339.00</u>
Total Current Assets		<u>132,531.63</u>	<u>74,933.93</u>
Non-Current Assets			
Property, Plant and Equipment			
Plant & equipment - at cost		26,910.00	26,910.00
		<u>26,910.00</u>	<u>26,910.00</u>
Total Non-Current Assets		<u>26,910.00</u>	<u>26,910.00</u>
Total Assets		<u>159,441.63</u>	<u>101,843.93</u>

- Membership rates.

Motion

That membership rates remain the same, i.e. \$30 – family membership, \$20 – individual membership, \$12 – concession membership.

Moved by Anne

Seconded by Vicky

Carried

Twertup Restoration Report

Gil Craig gave a report on progress on Twertup. Report attached.

At the conclusion of her report, there was a general applause for Gil and all the volunteers involved in the Twertup Restoration.

Senior Ranger's Report

Geoff Young – Had been involved in the Green-Bridging project on Doubtful Is. Rd and Gordon Inlet Rd. Dieback surveys turned up three new infestations, two on Gordon Inlet Rd and one on Doubtful Is. Rd. Gordon Inlet Rd is notoriously bad and treated as a challenge by some people in wet weather. Firstly it is virtually impossible to stop people from using those roads so it was thought to improve the roads with drainage and placing clean gravel on top to separate the infected gravel from the road surface. Since then the Bremer fire saw big machinery in the area and he utilised their presence by achieving some of these road works. About 1.5 km of roads will be recovered with new gravel. The dieback infested areas have been signposted. Since then another dieback infestation has been found on Quaalup South road. He hopes to Green-Bridge this section also. The concern is that people have been using these roads in wet weather and it could have been spread already.

Greg Freebury is the dieback interpreter and he found an area (50 m²) which would be an infection of 2 years. On the question of wet weather gates, Geoff commented that the 10% of

Motion

That the Treasurer's report be accepted.

Moved by Vicky

Seconded by Geraldine

Carried

Business arising from the treasurer's report

- Appointment of Auditor – Vicky was happy the way Watts, Symes & Associates public accountants conducted the audit.

Motion

That same auditors be appointed again for next year.

Moved by Vicky

Seconded by Anne

Carried

people who ignore the wet weather make it not worth putting in and also that it would be a logistical nightmare.

There was a suggestion to put up a sign at the beginning of the tracks to at least to advise people that they are entering dieback risk areas and if it is raining, please don't go in. There was a general discussion about the problem of people using these roads and other tracks during wet weather. Nathan commented that the South Coast Regional Plan deals with these roads and that maybe FFRNP could encourage its implementation.

Geoff was thanked for his comments

Janet Newell comment on progress on the improvement project. Rain is delaying the Eastern side second sealing of Hamersley and spur roads. They hope to be finished in two weeks, but they still need to put in signs. Various sites are now open and more will be opened shortly. Hamersley Inlet has a new camping area, new toilets, walking trails and BBQ. Hamersley Inlet will be bitumen all the way. The camp ground will be shire managed.

This side were going to start on Point Anne car park – The shire was going to do work, there will be new tables and fencing. At the end of the sealed road will be a roundabout and park entrance statements. Walk trail progress – finishing section from Fitzgerald Inlet to Point Anne and aim to open in end of June. Janet pointed out there the difference between improvement - which is construction funding and maintenance - which has not been funded as well.

There is a new brochure which is more Hopetoun focussed. There is a plan to make a little booklet on this side with flora A general discussion on the brochure ensued.

Election of Office Bearers and Committee Members for 2012/13

Libby Sandiford took the chair as the Returning Officer. Geraldine Janicke remained to record. All positions were declared vacant. The following members were elected.

Position	Nominee	Nominated	Seconded
President	Anne Gadsby	Gil Craig	Nathan McQuoid
Vice President	Alison Lullfitz	Anne Gadsby	Helen Taylor
Secretary	Steve Janicke	Vicky Bilney	Alison Lullfitz
Treasurer	Vicky Bilney	Anne Gadsby	Ellen Hickman
Newsletter Editor	Andy Chapman	Vicky Bilney	Geoff Young
Twertup Building Committee	Gil Craig	Geraldine Janicke	Anne Gadsby
Building Sub-committee	Ric Pepper Keven Giles Rob Wright	Nathan McQuoid Steve Janicke Gil Craig	Anne Gadsby Vicky Bilney Vicky Bilney
General Committee			
1.	Geraldine Janicke	Ellen Hickman	Nathan McQuoid
2.	Leonie McMahon	Anne Gadsby	Alison Lullfitz
3.	Ellen Hickman	Vicky Bilney	Gil Craig

The meeting was closed at 12:15 over lunch and reconvened 1:35 pm for discussion of General Business.

Signatories: since there was no change of office bearers, change of signatories for the bank accounts was not

GENERAL BUSINESS

1. Payment of recurrent accounts.

Motion

That insurance accounts be paid.

Moved by Anne

Seconded by Steve

Carried

Motion

That the website and associated fees be paid.

Moved by Anne

Seconded by Gil

Carried

Motion

That the CCWA membership be renewed.

Moved by Anne

Seconded by Nathan

Carried

Motion

That the EDO membership be paid.

Moved by Anne

Seconded by Gil

Carried

Action: Secretary ask these and any other organisations if we could get an email version of their newsletters.

2. Request by DEC for use of 'Friends' brochure material.

We were asked if they could use relevant material from our brochure. Resolution was: Yes, provided our logo is included, and the art work is acknowledged. West Mt Barron 'Friends' brochure is currently approved for use by Bremer Community.

Action: Gil to send copies of the brochures to Janet, Geraldine, Vicky, Karen, & Jeff.

Action: Gil to send a covering letter to DEC informing them of our resolution.

3. Time Capsule at Twertup

Gil explained that we were planning to put a time capsule in a fossil wall feature to be built perhaps under the verandah at the Twertup Field Studies centre. Ellen read out the Battye library recommendations on what types of items can be placed into a time capsule.

Suggestions for content.

- Libby has vegetation map done by Newby and ?Aplin.
- Al suggested that we give people the opportunity to write something to

- Helen Taylor is collating Twertup photos. Gil suggested we put all photos that we have taken on CD's
- Al suggested perhaps a tool used in the the reconstruction.

Action: Steve & Geraldine were willing to be a repository of information and objects for the time capsule, details can be decided on later by committee meetings.

4. Management Plan Review,

Nathan and others had been advocating the review of the FRNP management plan. He has changed his mind and now feels that it should not be reviewed. Comments from some United States senior conservation people were that their plans that they are still using are quite old. The problem with renewing management plans is that reviewers could come from a range of backgrounds and some of the firm conservation comments could be watered down. Hence Nathan suggests that the Friends not consider any management plan review.

5. Amendments to CALM Act,

Nathan McQuoid voiced concern over some of the amendments to the CALM Act would allow activities that override the management plan.

6. The title of the organisation - "Friends".

Nathan felt that 'Friends' of the FRNP did not carry weight anymore and that perhaps an agency or association or conservancy would be better. It was commented that any change would require a special general meeting. The history was that the Park Association name was confused with CALM.

- Friends – fuzzy, a soft presence but pack a punch. It was commented that despite the name, we were known to be committed to the park with good scientific backing.
- Conservancy – can scare people off being more corporate sounding.

It was resolved to keep the name as it stands.

7. Conservation Council representative.

Brenda Newbey wished to withdraw from being the Friends' representative on the Conservation Council. Anne offered to be the representative in place of Brenda Newbey.

Motion:

That the secretary writes to Brenda to thank her for her past actions as representative on the Conservation council.

Moved by Steve

Seconded by Vicky

Carried

8. Signage on roads with dieback infestation.

There was a suggestion to put up signs at the beginning of the tracks to at least to advise people that they are entering dieback risk areas and if it is raining, please don't go in.

Motion

That a letter be written to DEC to encourage them to put up advisory signs at the beginning and end of Doubtful Is Rd, Gordon Inlet Rd, and Gardner Rd (Quaalup South Rd) saying in effect, that dieback has been detected and please do not travel in wet weather.

Moved by Geraldine

Seconded by Vicky

Carried

9. Advisory Group for Fitzgerald River National Park improvement project

The Advisory Group for Fitzgerald River National Park improvement project have not met independently to the project for quite a while and there was no sign of it meeting again. A general discussion about the role of the advisory group and DEC management followed. It was felt the situation of the advisory group be brought to the attention of the DEC management.

Resolution:

That an email letter be sent to DEC, "It has been brought to our attention that there has not been any more meetings as per the management plan". Email Mike Shepherd, cc District management, cc regional services.

Action: Anne will draft the letter to DEC re Advisory Group meetings and send it on to Steve.

10. South Coast Regional Management Plan

Nathan commented that the South Coast Regional Management Plan deals with these roads and land tenure issues. He suggested "Friends" should encourage its implementation. Not many people were aware of the contents of the plan and it was suggested that we look into this more. Nathan was familiar with the document.

Action: Nathan to draft a letter to DEC re implementation of the South Coast Regional Management Plan and send it to Steve.

The meeting closed at 2:45

The meeting was followed by a talk by Katherine Sambrooks, Dieback Working Group coordinator.

List of Actions from the AGM

- Action: Follow up, check Threshold environmental website for logo use.. (*Comment: Geraldine checked his website (29/3/13) and he simply has the Friends as one of the several organisations he supports.*)..... 1
- Action: Secretary ask these and any other organisations if we could get an email version of their newsletters..... 5
- Action: Gil to send copies of the brochures to Janet, Geraldine, Vicky, Karen, & Jeff. 5
- Action: Gil to send a covering letter to DEC informing them of our resolution. 5
- Action: Steve & Geraldine were willing to be a repository of information and objects for the time capsule, details can be decided on later by committee meetings. 6
- Action: Anne will draft the letter to DEC re Advisory Group meetings and send it on to Steve..... 7
- Action: Nathan to draft a letter to DEC re implementation of the South Coast Regional Management Plan and send it to Steve..... 7

Twertup Report

Working bees

2012 June saw the erection of the steel frame by eight volunteers, two DEC Rangers and John Mason from CPC Engineering (Ravensthorpe) providing a major contribution with a crane and his driving skills. John Wakelam loaned Friends his low loader to carry all the steel.

August was cancelled due to rain, just when a couple of Fitzgerald Advisory Committee members were willing to come and lend a hand!

September to erect the verandah posts was aborted after only one post was installed as there was a perceived OHS problem by DEC with the use of the ladder. A meeting in early November with Peter Masters (DEC Ravensthorpe) clarified the issues and it was resolved that volunteers can use a ladder provided their feet do not go above 2.4 m high, and that the person does not step off the ladder onto the steel framework without a safety harness. Also, only a qualified person, i.e. has the correct ticket, can wear a safety harness! Due to these limitations it became obvious that Friends were no longer able to roof the structure as originally planned, and a qualified roofing contractor will need to be employed.

November kept us firmly on the ground and had eight volunteers digging the footings over two days, assisted by Grantly Morton (DEC Ranger) on the Dingo augering holes to make the trench digging easier.

December to compact the footings was cancelled, firstly due to a wildfire near Bremer Bay caused the FRNP to be closed on the first weekend, and the next weekend rain had closed Twertup track.

2013 January was an extended working bee to compact, prepare and pour the footings. DEC had requested that Friends have a Registered Builder to check that the Australian Building Codes are adhered to. Subsequently, a number of builders were approached to check the footings and quotes obtained, i.e. retired builders Chris Kemp (Hopetoun) was unavailable and Larry Bollie (Ravensthorpe) is no longer registered; Bill Auburn (Hopetoun) was overseas; Mark Williams (Ravensthorpe) quoted \$77/hr plus \$1.10/km (inc GST) and Greg Wilson (Bremer Bay) quoted \$50/hr and \$100 fuel. The latter quote was accepted.

Everyone was ready to go on 16th January when Grantly rang to say that Jacup had 26 mm rain the previous evening which had closed the Park's roads. Although Pabelup Drive was reopened the next day, Twertup Track remained too wet 3 days later, so the footings pour was postponed.

February 20th - 21st were successful days in getting the footings poured. This was our ninth working bee, which saw eight volunteers and one Ranger prepare and pour the footings, with Ric Pepper as chief organiser. Pat Chadwick from the Ravensthorpe Caravan Park gave us a huge contribution with his cement mixer, bobcats, energy and expertise. DEC provided the aggregate and half the cement. Greg Wilson, a Registered Builder from Bremer Bay, came to check that our trenches and mesh were all in order — which they were, of course! At the end of two days of hard work, the exhausted volunteers decided that a professional grano-worker could lay the slab, so expressions of interest are currently being called for this job.

March has been spent working out the logistics of getting masonry blocks (to build up the footings) and common bricks (for the skirtings) from Midland Brick to Twertup. After ringing around numerous transport providers (Esperance Freight Lines, Jerramungup Transport, Avon Hi-Ab Services,), we were kindly offered free transport by SRH Transport from Perth to Albany, with Graham Harris (GRAMAX Deliveries) providing favourable rates from Albany to Twertup. As usual, nothing has gone to plan, the deliveries have been delayed and there has been rain at Jacup, so the planned working bee to lay masonry blocks at Twertup tomorrow (17th March) has been cancelled.

The attached table below gives of 'in-kind' contributions by volunteers in 2012, and a summary since 2010 (Table 2) and the people involved (Table 3). In 2012, the 'in-kind' value was \$48,380, with Ric

Pepper, Steve and Geraldine Janicke, Andy Chapman and me deserving special mention for the exceptional number of hours they've volunteered for the project. Also, thanks to Peter Masters (DEC) whom has smoothed the way for us with that department.

TABLE 1 - Material and 'in-kind' contributions for the restoration of the Twertup Field Studies Centre in 2012

ITEM	No. working bees	No. individuals	HRS	KM	Labour ¹	Travel ²	Material	TOTAL
Project Management		2	131	570	\$ 3,938	\$ 342		\$ 4,280
Working bees	5	15	547	6624	\$ 16,410	\$ 4,700		\$ 21,110
DEC labour		2	89		\$ 2,670			\$ 2,670
<u>Material donation</u>								
MR Cullen (verandah posts)							\$ 800	\$ 800
DEC Ravensthorpe (aggregate)							\$ 300	\$ 300
Shire of Jerramungup (gravel)							\$ 1,000	\$ 1,000
CPC Engineering/John Mason (crane & labour)							\$ 10,000	\$ 10,000
<u>Renovation of windows & doors</u>								
Men in Sheds Hopetoun		4	214		\$ 6,420			\$ 6,420
Ravensthorpe Caravan Park		2	15		\$ 450			\$ 450
FoFRNP		3	30	750	\$ 900	\$ 450		\$ 1,350
TOTAL 2012		23	1026	7,944	\$ 30,788	\$ 5,492	\$ 12,100	\$ 48,380

¹ Volunteer Labour value in 2010 - \$20/hr; 2011 - \$25/hr; 2012 = \$30/hr

² Mileage value = car \$0.60/km; truck \$1.50/km

Grant Applications

Numerous grant applications were applied for and received:

- **Commonwealth 'Caring for Our Country' Community Action Grant 2012-13 - \$14,330 to upgrade Twertup track;**
- **Minister for Environment Environmental Community Grant 2012 - \$30,000 for a stonemason/building contractor;**
- **Foundation for National Parks & Wildlife - \$20,000 for materials, equipment and volunteer travel;**

- **Natural Resource Management WA 2012 State NRM Program – Community Grant - \$40,000** for stonemason/builder, materials and equipment. An additional \$10,000 for volunteer travel had been applied for but was denied as the grantees considered that it should be an in-kind contribution by the volunteer.

A huge thanks to all our volunteers, DEC Ravensthorpe and Rangers, and those who have provided material support over the year.

Gillian Craig